

City Council Meeting Minutes

**January 14, 2019
Library Meeting Room
951 Spruce Street
6:00 PM**

Call to Order – Mayor Stolzmann called the meeting to order at 6:00 p.m. The following members were present:

City Council: ***Mayor Ashley Stolzmann
Mayor Pro Tem Dennis Maloney
Councilmember Kyle Brown
Councilmember J. Caleb Dickinson
Councilmember Deborah Fahey
Councilmember Chris Leh
Councilmember Jeff Lipton***

Staff Present: ***Heather Balser, City Manager
Megan Davis, Deputy City Manager
Kevin Watson, Finance Director
Nathan Mosely, Parks, Recreation, & Open Space Director
Kurt Kowar, Public Works Director
Rob Zuccaro, Planning & Building Safety Director
Chris Neves, Information Technology Director
Sharon Nemechek, Library Director
Dave Hayes, Police Chief
Megan Pierce, Economic Vitality Director
Kathleen Hix, Human Resources Director
Emily Hogan, Assistant City Manager for Communications
& Special Projects
Meredyth Muth, City Clerk***

Others Present: ***Jonathan Bartsch, Facilitator***

DISCUSSION/DIRECTION – 2020 CITY COUNCIL WORK PLANNING RETREAT

Mayor Stolzmann reminded everyone the goal tonight is to make sure there is enough time to accomplish what is in the plan. Councilmember Lipton added we need to recognize the amount of bandwidth Council and staff have and we can't over extend ourselves. We should settle on maybe four to five major initiatives. He asked everyone to stay focused; under promise and over deliver.

Deputy City Manager Davis noted the proposal in the document includes the list from the December meeting and a proposed time allotment and priority recommendation.

City Manager Balser stated staff feels the list of high priorities is achievable and we have the capacity to do them, she reiterated the high priorities are the major goal. If large items come up during the year, the list may have to be adjusted. Some items require meetings and study sessions while others can be addressed with memos to Council.

Members discussed each item. (Original staff proposed schedule and priority noted here.)

1. Transportation Master Plan Development and Implementation – 1 Regular Meeting for 19 and 20 budgeted items. High priority.

Mayor Pro Tem Maloney noted more meetings might be needed. Everyone agreed this is the greatest priority.

2. Economic Vitality Strategic Plan & Implementation – 1-2 Regular Meetings, High priority

All agreed this is high priority and it should be placed early in the second quarter.

3. 2021-2022 Budget and CIP – 5 preparation meetings and 5 Regular Meetings for adoption. High priority.

After some discussion on priority, all agreed to the proposed schedule and priority.

4. Sustainability Action Plan Update – 2 Regular Meetings, high priority

Members noted the timing will depend on what priorities are agreed upon in the final plan and added the Sustainability Board needs to be focused in the plan and choose those priorities that can be impactful. Everyone agreed on the high priority.

5. Airport Noise Mitigation Efforts – 2 Regular Meetings, high priority

Deputy City Manager Davis noted there will be an update in February and work continues on establishing a roundtable of stakeholders. Another update is expected fourth quarter.

Everyone agreed on the high priority.

Mayor Stolzmann suggested the top five items should be the only ones to be listed as high priority; everything else could be medium or lower.

6 Vaping, E-Cigarettes, Tobacco – 2 Regular Meetings. High priority

City Manager Balser noted Council will need to give direction on this if it wants to pursue something like a tobacco tax on the ballot this year. Councilmember Dickinson noted the State may make changes so the City won't have to; we may want to wait and see.

Councilmember Brown stated this is a very important item to him. He asked if there would be time to get something on the ballot if the State does not act on its own this session.

Mayor Stolzmann stated she would like to only consider a tobacco tax, not the licensing option, or some others. Councilmember Brown stated the tax would be his first priority. Members agreed the tax should be the option to address this.

Members agreed this is an issue they want to move forward either from Louisville or with work from the County and State.

Councilmember Fahey stated she wants vaping/tobacco included in the high priorities.

Mayor Stolzmann stated the high priority list needs to be kept small enough to actually accomplish and it shouldn't include core services. There are important items we do each year that are high priority but aren't on the work plan. Councilmember Leh agreed.

Members agreed to wait and see what happens at the State and County but the City will be prepared to put something on the ballot if needed.

7. Design Guidelines Update – 2 Regular Meetings for review of draft adoption. High Priority.

Director Zuccaro stated this is the Planning Department's main staff focus for the first half of this year.

Mayor Stolzmann stated this should be lower priority than the other Planning items. She thinks the height calculation item is more important.

Councilmember Lipton stated the business community would like this addressed.

Members agreed to medium priority and the proposed schedule.

8. Urban Renewal Authority Plans/Strategy – 1 Regular Meeting and 1 Study Session. High Priority.

Mayor Pro Tem Maloney would like this included in the Economic Vitality strategy.

Members agreed to combine this with the EV Strategy.

9. Evaluation of City Council Appointees – 1 Memo, 2 Executive Sessions, 2 Regular Meetings. High Priority.

Members agreed to the proposal and will add some Q4 meetings for Court and Attorney evaluations.

10. City Council Work Plan Preparation – 1 Regular Meeting (1 Regular Meeting in 2021). High Priority.

All agreed to the proposed schedule and priority.

11. Board & Commission Interviews & Appointments – 1-2 Regular Meetings. High Priority.

All agreed to the proposed schedule and priority.

12. Board & Commission Annual Updates – Approximately 7 Study Sessions. High Priority.

All agreed to the proposed schedule and priority.

13. Marijuana Cultivation – 2 Regular Meetings. High Priority.

All agreed to the proposed schedule and priority.

14. Water, Sewer, and Stormwater Rates – 1 Regular Meeting. High Priority.

All agreed to the proposed schedule and priority.

15. Cottonwood Park Master Plan Update – 2 Regular Meetings to approve the task force; 2 Study Sessions (1 update during the process and the final plan update). Potential for memo updates along the way. Medium Priority.

All agreed to the proposed schedule and priority.

16. Review of Integrated Weed Management Plan – 1-2 Study Sessions to review and provide feedback on advisory board and staff recommendations. 1 Regular Meeting to approve the plan. Medium Priority.

Mayor Stolzmann stated this is only to address weeds on city-owned property (not private property) and it needs to be addressed early in the year for use this weed season.

Mayor Pro Tem Maloney and Councilmember Lipton felt it would be better to take some time for the process to have a better outcome and get a better policy.

City Manager Balser noted whatever decision is made a communications plan will be required to reset people's expectations.

After discussion, members agreed it will come to Council first quarter and noted there may be budget implications for the policy.

17. Open Space Zoning – 1 Regular Meeting, 1 Study Session update and 1 Council Meeting to approve the actual zoning. This will also need to go to planning commission. Medium priority.

Members agreed to a schedule and that this will take most of 2020.

18. Museum Campus Expansion – 1 Regular Meeting or Study Session presentation. Medium priority.

All agreed to the proposed schedule and priority.

19. Refinement of Performance Measures – 1 Regular Meeting. Medium Priority

All agreed to the proposed schedule and priority.

20. Cottonwood Park Master Plan – DUPLICATE ITEM REMOVED

21. PUD Review and Waiver Criteria – 1 Regular Meeting for adoption – may align with Design Guidelines adoption. Medium priority.

All agreed to the proposed schedule and priority.

22. Old Town Overlay Zone District – 1 Regular Meeting in 2020 (2 Regular Meetings in 2021). Medium priority.

All agreed to the proposed schedule and priority.

23. Potential Tax Questions/Ballot Issues – 1 Study Session and 1 or 2 Regular Meetings. Medium priority.

Members noted this should align with item 6 related to a possible tobacco tax. All agreed to the proposed schedule and priority.

24. Communications/Engagement Tools - 1 Memo providing update on new communication and engagement tools. Medium priority.

Members agreed to the proposal for timing but removed any focus on changing the notice process for legislative zoning changes.

25. Citizen Survey – 1 Study Session & 1 Regular Meeting. Medium priority.

All agreed to the proposed schedule and priority.

26. Middle Mile Network – 1 Study Session and/or Memo. Medium priority.

All agreed to the priority and asked if it can be done earlier.

27. City Council Salary Survey - 1 Memo; 1 Regular Meeting (if needed). Lower priority.

All agreed to the proposed schedule and priority.

28. Height Calculations – 1 Regular Meeting for adoption. Lower priority.

All agreed to the proposed schedule and changed the priority from staff recommended lower to medium.

29. Funding for Public Art - 1 Study Session and/or Regular Meeting. Lower priority.

All agreed to the proposed schedule and priority.

SUMMARY

After further discussion, members agreed to only five items as high priority: Transportation Master Plan, Economic Vitality Strategic Plan, 2012-22 Budget, Sustainability Action Plan Update, and Airport Noise Mitigation Efforts. All others listed as high will be moved to medium.

Mayor Stolzmann noted development proposals will affect the schedule and that may push some items into next year.

Bartsch asked City Manager Balser if she thinks the list as finalized is all implementable. City Manager Balser stated she feels it can be done.

ADVANCED AGENDA & IDENTIFICATION OF FUTURE AGENDA ITEMS

Members reviewed the advanced agenda.

ADJOURN

Members adjourned at 8:23 pm.

Ashley Stolzmann, Mayor

Meredyth Muth, City Clerk